



Rutland County Council
Catmose, Oakham, Rutland, LE15 6HP
Telephone 01572 722577 Email governance@rutland.gov.uk

FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.

The [Cabinet](#) presently consists of the following members of the Rutland County Council:

Councillor L Stephenson	Leader and Portfolio Holder for Policy, Strategy, Partnerships and Economy
Councillor R Powell	Deputy Leader and Portfolio Holder for Planning, Highways and Transport
Councillor S Harvey	Portfolio Holder for Health, Wellbeing and Adult Care
Councillor M Oxley	Portfolio Holder for Communities, Environment and Climate Change
Councillor K Payne	Portfolio Holder for Finance, Governance and Performance, Change and Transformation
Councillor D Wilby	Portfolio Holder for Education and Children's Services

Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

NB: Not all decisions to be taken by the Cabinet will be key decisions.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 720993 or e-mail governance@rutland.gov.uk

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website www.rutland.gov.uk. Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: enquiries@rutland.gov.uk and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

* The reference number indicates the date the item first appeared on the Forward Plan.

FORWARD PLAN
Publication date 9 December 2022

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER *	DOCUMENTS TO BE SUBMITTED
Cabinet 13 December 2022							
13 Dec 2022	Housing Allocation Policy - revision due to statutory changes - To revise the Housing Allocation Policy to take account of the Domestic Abuse Act and revised statutory guidance regarding the Armed Forces Community and to make various minor updates.	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/160922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Dec 2022	Indicative Capital Allocations including Developer Contributions - To consider and approve an interim process for prioritising expenditure from Developer Contributions pending the production of a new Local Plan for Rutland.	Cabinet	No		Strategic Director for Places (R Ranson)	FP/160922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Dec 2022	Utilities Contracts Renewals (Property Assets) - Contract suitability and impact assessment 2023-2027 - Authorises the Strategic Director Places in consultation with Portfolio Holder	Cabinet	Yes		Strategic Director for Places (M Walsh)	FP/160922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	for Policy, Strategy, Partnerships, Economy and Infrastructure to determine a procurement route, award criteria and if a suitable supplier or suppliers are identified, move forward and award contracts for the supply of gas, electricity and water to Council owned assets.						
13 Dec 2022	<p>Building Cleaning Services Contract - Procurement outturn and contract award 2023-2027 -</p> <p>To provide an update to Cabinet Members on completed procurement exercise for building cleaning services and to seek formal approval to award 2023 -2027 contract to the preferred Service Provider in accordance with Legislation or Constitutional requirement.</p>	Cabinet	Yes		Strategic Director for Places (M Walsh)	FP/160922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Dec 2022	<p>LLR Carers Strategy -</p> <p>To provide an update to Members on LLR Carers Strategy.</p>	Cabinet	No		Strategic Director for Adult Services and Health (Mrs K Sorsky)	FP/300922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
13 Dec 2022	Rutland Adult and Community Learning - To seek formal approval to carry out a commissioning exercise to procure a new Adult Community Learning service in accordance with the contract procedure rules.	Cabinet	Yes		Strategic Director for Children's Services (G Curtis)	FP/251122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 12 January 2023							
12 Jan 2023	Public Bus Network Review - Options for Rutland's future bus network - To review options for future bus network provision and to recommend options suitable for further investigation.	Cabinet	Yes		Strategic Director for Places (E Odabas)	FP/160922	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Jan 2023	Draft Revenue and Capital Budget 2023/4 - To approve the draft 2023/24 revenue and capital budget for consultation.	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Jan 2023	Treasury Management Strategy and Capital Investment Strategy - To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	framework for the Council's investment and borrowing activity.						
12 Jan 2023	Corporate Performance Report - To update Cabinet on the Council's progress and performance for 2022-23 against the deliverables within the new Corporate Strategy.	Cabinet	No		Strategic Director for Resources (K Quinn)	FP/190822	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Jan 2023	Local Plan - Update and Issues & Options Consultation Outputs - To approve the Local Development Scheme setting out the timetable for the preparation of the Local Plan and to note the outcome from the Issues and Options public consultation.	Cabinet	No		Strategic Director for Places (Mr D Rajput)	FP/111122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Jan 2023	Recommissioning of Public Health Sexual Health Services for Rutland - To provide an update to Members on the review and preferred option for the recommissioning of sexual health service for Rutland following a review of current provision, an options appraisal with identified preferred option and initial stakeholder	Cabinet	No		Director of Public Health (Mr M Sandys)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	engagement. To seek formal approval for the preferred procurement option and approval to go out to consultation on the service design options in accordance with Legislation and Constitutional requirement.						
Council 23 January 2023							
23 Jan 2023	Catmose Sports Leisure Contract - To advise Council on the outcome of the Catmose Sports procurement work, and if successful, to seek approval for the appointment of an operator for the facility	Council	Yes		Strategic Director for Places (R Clayton)	FP/080722	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
23 Jan 2023	Report of the Welland Renumeration Panel on Member Allowances - To consider the recommendations of the Welland Remuneration Panel on Members Allowances and approve an Allowances Scheme for 2023-24	Council	No		Monitoring Officer (T Delaney)	FP/190822	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
Cabinet 14 February 2023							
14 Feb 2023	Fair Cost of Care and Care Reforms for Adults Social Care - To seek formal approval for the Adult Social Care service to update its policies and fees in light of the reforms, plus the request for additional budget required to implement the reforms.	Cabinet	Yes		Strategic Director for Adult Services and Health (Mr D Rajput)	FP/111122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14 Feb 2023	Revenue and Capital Budget 2023/24	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14 Feb 2023	Fees and Charges 2023/24 - To discuss the level of fees and charges to be set for services provided by the council for the financial year 2023/24	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14 Feb 2023	Home to School Transport Contract Award - To approve the procurement model and criteria for the award of home to school transport contract for academic year 23/24. Approval to Delegate authority to the Strategic Director for	Cabinet	Yes		Strategic Director for Places (E Odabas)	FP/251122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	Places in consultation with the Portfolio Holder for Planning, Highways & Transport to award the contracts resulting from this procurement.						
14 Feb 2023	Write Off of Irrecoverable Debts - To seek approval to write off debts, over the value of £2,500, where officers believe that there is little or no prospect of recovering them.	Cabinet	Yes	Part exempt	Strategic Director for Resources (A Grinney)	FP/251122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14 Feb 2023	Highways Capital Programme 2023/24 - To consider and approve the 2023/24 spend of the Department for Transport (DfT) Capital Highways Maintenance Block funding allocation received for use on the highway carriageway, footway, drainage works, street lighting and bridge schemes including integrated transport schemes.	Cabinet	Yes		Strategic Director for Places (A Tatt)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14 Feb 2023	SEND Capital Grant Funding - To update Cabinet members on SEND Capital programme to develop additional school facilities locally for children with	Cabinet	Yes		Strategic Director for Children's Services (B Caffrey)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	<p>Special Needs and Disabilities. To request that Cabinet delegates authority to the Strategic Director for Children and Families and the Strategic Director for Resources to decide how the maximum allocation will be applied. To request that Cabinet delegates authority to the Strategic Director for Children and Families, in consultation with the Director of Legal and Governance, and the Portfolio Holder for Education and Children's Services, to enter into all necessary agreements to progress the programme.</p>						
Council (Special) - 21 February 2023							
21 Feb 2023	<p>Appointment of Strategic Directors - To approve the appointment of a new Strategic Director of Adults and Health and Strategic Director of Resources</p>	Council	No		Chief Executive (C Snell)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
Council (Budget) 27 February 2023							
27 Feb 2023	Revenue and Capital Budget 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Feb 2023	Fees and Charges 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Feb 2023	Treasury Management Strategy and Capital Investment Strategy 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Feb 2023	Council Tax 2023/24	Council	Yes		Strategic Director for Resources (S Della Rocca)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 7 March 2023							
7 Mar 2023	SACRE and the Agreed Syllabus 2023-28 - To approve and adopt the proposed new Religious Education Agreed Syllabus for 2023-2028 for all schools to use	Cabinet	No		Strategic Director for Children's Services (D Godfrey)	FP/220722	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
7 Mar 2023	Schools Capital Programme Update - To provide an update to Members on the Schools Capital Programme, specifically the new build element of the Catmose College expansion to provide additional secondary school places.	Cabinet	No		Strategic Director for Children's Services (B Shore)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Council 27 March 2023							
27 Mar 2023	Highways Capital Programme 2023/24 - Report from Cabinet.	Council	Yes		Strategic Director for Places (A Tatt)	FP/	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 4 April 2023							
4 Apr 2023	Domestic Waste and Related Contracts - Award - To seek formal approval for the Domestic Waste Contracts to be awarded in accordance with evaluation process completed as part of the procurement exercise.	Cabinet	Yes		Strategic Director for Places (A Culleton)	FP/100622	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
Council 24 April 2023							
Annual Council 15 May 2023							
15 May 2023	Political Proportionality and Appointments to Committees	Council	Yes		Monitoring Officer (T Delaney)	FP/100622	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15 May 2023	Scheme of Delegation 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15 May 2023	Appointments to Outside Bodies 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15 May 2023	Programme of Meetings 2023-24	Council	Yes		Monitoring Officer (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published